

AUSTRALIAN ENDURANCE RIDERS ASSN INC.

Australian Endurance



Riders Association Inc

50th TOM QUILTY CELEBRATIONS SUB-COMMITTEE

TERMS OF REFERENCE

OBJECTIVES

- I. To produce a list of activities that would be suitable for inclusion as part of the 50th Tom Quilty Gold Cup that will acknowledge the history and celebrate this significant milestone of Endurance Riding in Australia.
- II. To present this list of activities to the A.E.R.A. Inc for their consideration.
- III. To assist the A.E.R.A. Inc and the 50th TQ Organising Committee to manage the activities that are chosen to be implemented as part of the 50th Tom Quilty Gold Cup celebrations.

POWERS

- I. This body is a sub-committee of A.E.R.A. Inc.
- II. This sub-committee will act at the direction and discretion of the A.E.R.A. Inc.
- III. This sub-committee will act in accordance with the constitution of the A.E.R.A. Inc.

MEMBERSHIP

- I. This sub-committee will consist of a number of members, or suitably qualified non-members, as determined from time to time by A.E.R.A. Inc.
- II. The A.E.R.A. Inc will call for expressions of interest for membership of the sub-committee.
- III. Ideally, membership of the sub-committee should be representative of all State Divisions.
- IV. The A.E.R.A. will appoint one person to the subcommittee.

MEETINGS

The Sub-committee will appoint a Chair and a Secretary.

- I. The Chair will be responsible for meeting agendas and chairing meetings in a satisfactory manner, and other responsibilities as determined by the sub-committee.
- II. The Secretary will be responsible for taking minutes of meetings and dealing with correspondence and other duties as determined by the sub-committee.
- III. The sub-committee will meet as frequently as deemed necessary by the sub-committee, to fulfill its duties and obligations.
- IV. Any meeting costs are subject to approval by the A.E.R.A.. It is envisioned that most of the business of the sub-committee can be conducted electronically, including teleconference.
- V. Decisions of the sub-committee will be made by consensus of the members of the sub-committee and any decisions will require ratification by the A.E.R.A. Inc. before they are considered to be valid decisions.

DUTIES OF THE SUB-COMMITTEE

- I. To fulfill the objectives of this sub-committee.
- II. To report to A.E.R.A. Inc after each meeting of this sub-committee or more frequently if required.
- III. To liaise with appropriate individuals, groups and/or government bodies.

FUNDING

All expenditure relating to the sub-committee activities must be pre-approved by the A.E.R.A. Inc.

CESSATION OF THE SUB-COMMITTEE

The sub-committee will cease one month after the 2015 Tom Quilty Gold Cup event.