

**South Australian Endurance Riders Association
Minutes of Meeting
Wednesday 15 July 2009 at 6.30pm
Mt Pleasant Hospital**

1. **Present:** Sarah Adams, Faye Gallagher, Jil Bourton, Laura Salisbury, Catherine McTaggart,
2. **Apologies:** Sue Arwen, Jodie Luck, Jody Knowles, Sarah Young

In attendance: Jill Ross, Julie White
3. **Confirmation of the minutes of the previous meeting (18 June 2009):**
Moved: Catherine McTaggart
Seconded: Sarah Adams
All in favour
4. **Actions ongoing from the previous meetings**

Details	Responsibility
A list of 'First Aid' certificate holders to be placed in First Aid Kit.	Notice placed in Newsletter – no further action
An excel spreadsheet of all sponsors to be prepared and brought back to the Committee periodically. Jodie advised she has written to all ride organisers seeking details of sponsors approached.	Jodie Luck Complete – present at next meeting
John Kohnke to be contacted to present to members at the AGM. Catherine has contacted, but no response to date.	Catherine to try for December
1,000 no-gloss endurance information brochures to be printed for \$350.00. Advertising to \$250.00 to be sought. Sue advised a draft print-run was completed and some minor changes were made. Account has been received.	Sue Arwen Ongoing
Vet accreditation and discussions with Dorte C on Chief Steward accreditation to be followed up. Sarah advised that Madeleine was due for accreditation that would be presented at the next meeting.	Complete – no further action
Internet access to the Association accounts to be obtained.	Sue Arwen Ongoing
Jodie Luck to continue looking at a course marking trailer.	Jodie Luck – Ongoing
A report on actions arising from the invasive treatment at the State Championships to be provided at the next meeting.	Faye Gallagher – refer horse welfare
A results page to be prepared and brought back to the Committee for approval to publish to the website.	Sarah Young - Ongoing
Inquiry to be made of Australia Wide Badges about a change of material and investigate a new promotional flyer for merchandise.	Sarah A - Ongoing

5. Ride Calendar

5.1 Starkey's II– 27/28 June

The Committee noted that there had been an issue with results. Shirley and Faye are correcting logbooks.

5.2 Starkey's III – 18/19 July

The CFS will be catering and Faye has replenished tea supplies and toilet paper. Vouchers will be utilised as prizes and the Birdwood Horsecworks series award will be given at the end of year presentations. Volunteers to assist with TPR, water and check points are still required.

5.3 Mt Barker/Monarto Sporting Complex – 1/2 August

The Committee was advised that the Mt Barker venue is no longer available and agreed to a proposal by the ride organiser, Lainie Ray to hold the ride at the Monarto Sporting Complex. Jil Bourton will organise the permit and Catherine will alter the ride-proforma for insurance purposes. Three separate legs are proposed and Harry Frauenfelder and Michael Taylor have been confirmed to vet. Sarah advised that a further 40ltrs of fluids have been purchased for the ride trailer.

5.4 Kuitpo – 22/23 August

Maggi Winn has advised that Ray Heinrich will be assisting with course marking. Sandra Isenmann will be secretary and Graham Dugmore Chief Steward.

5.5 FEI/AERA Clare – 24/25 October

The Committee discussed funding and ride options for the proposed Clare ride. It was felt important to provide a ride distance that would encourage local attendance and inclusion of an AERA ride alongside the proposed 1* ride was supported. Sarah confirmed that the ride venue will accommodate administration of both FEI and AERA with separate areas available.

Action: 1 Sarah A to prepare a schedule for Committee consideration and provide a report for the newsletter.

6. Correspondence**6.1 Correspondence in: (Refer to Agenda)**

Julie White tabled correspondence that she had prepared in relation to conducting a trial for the remainder of the 2009 season of the straight up and back trot up. Julie noted that the triangle trot up resulted on occasion in inconsistencies in direction, and distances within the triangle. Horses and strappers had also slipped and even fallen during cornering, particularly in wet conditions. On a separate issue, in the interests of rider safety, Julie requested bitumen roads only be utilised over short distances to access ride blocks. The Committee had no objection to the trial of the straight up and back trot up, but acknowledged that agreement of the head vet and chief steward on the day would be required. Starkey's III was canvassed as a possible trial ride. Clarification on CRI also required.

Action: 2 James Vowles to be approached in regards to trialing the straight up and back trot up at remaining rides for the 2009 season. Starkey's III to be considered as a possible trial ride.

6.2 Correspondence out: (Refer to Agenda)

No report

7. Portfolios**7.0 SA Tom Quilty 2011 - No report****7.1 AERA - Agenda**

The Committee noted that the AERA minutes have been distributed and Sarah will prepare a report for the forthcoming newsletter. Further discussion on the proposed \$2 levy is required at the next meeting.

Action: 3 Sarah A to prepare an AERA report for the Newsletter.

7.2 Catering – Nil report**7.3 Forest Liaison – Nil report****7.4 Gear Trailer - Ongoing****7.5 Horse SA – Nil report**

- 7.6 Horse Welfare**
Faye advised that the invasive treatment conducted at the State Championships had not been recorded in the horse's logbook and no record of any rest order had been passed on to the Horse Welfare Officer. The Committee agree that it was imperative that the necessary forms are completed and passed on to the welfare officer.
Action: 4 Laura Salisbury to ensure pre-addressed and stamped envelopes are placed in the gear trailer for use in the event Faye is not present at a ride where a horse welfare issues arises.
- 7.7 IT**
The Committee acknowledged that Sarah Y will be maintaining the web-site while Shirley Ellis is away.
- 7.8 Marketing, Promotion and Fundraising – Ongoing**
- 7.9 Medication Control**
The Committee noted that the recent Medication Control Refresher Course on 11/12 July had been attended by Sue Arwen, Sam Watson and Melanie Scott.
- 7.10 Membership -**
Faye advised that there were currently 83 adult members and 10 juniors.
- 7.11 Merchandise – Nil report**
- 7.12 Newsletter -** The Committee noted that the newsletter had been put back and will be mailed out next week.
- 7.13 Officials Accreditation – Ongoing**
- 7.14 Point-score – Nil report**
- 7.15 Ride and volunteer coordination – Nil report**
- 7.16 Ride Stationery – Nil report**
- 7.17 Risk Management – Nil report**
- 7.18 Strategic Plan – Nil report**
- 7.19 Treasurer's Report -** Sue Arwen to submit at the next meeting
- 7.20 Awards/Trophies**
The Committee noted a volunteer is still required to take on the end of year trophies. Melissa Bright may be willing or a notice to be placed in the newsletter.
Action: 5 Melissa Bright to be approached for end of year trophies or a notice placed in the newsletter seeking a volunteer.
- 8. Other Business**
- 8.1 General Meeting - cancelled**
The Committee acknowledged that two motions had been received for the meeting in relation to funding of FEI rides and the opportunity to hold training rides on Saturday. It was also noted that comments in relation to arrows and course marking standards had also been received and had also been discussed by the Committee previously. While the motions need to be discussed in an appropriate forum, the Van Ecks have advised they would be happy to provide a Saturday training ride at the Mt Torrens ride on 5/6 September. It was suggested that Monarto may provide a venue for a further

attempt at holding a general meeting if time permits. The Committee also felt it important that a mechanism be put in place for recording and referring back to motions voted on at past AGMs.

- Action: 5** **A training ride to be provided on Saturday as well as Sunday at the Mt Torrens ride of 5/6 September.**
- 6** **Laura to remove arrows of inappropriate colour from the gear trailer and Sarah to prepare a list of correct colours to be permanently attached to the inside of the trailer door for reference.**
- 7** **Catherine to publish next two proposed SMC meeting dates in the newsletters for members' information should they wish to attend.**

8.2 SA Horse Industry Advisory Group

Sarah Adams advised that the SA Horse Industry Advisory Group (a PIRSA sub-committee) was currently advertising a vacancy. Sarah was considering applying for the position and requested the Committee consider providing a letter of support. The Committee felt it would be very beneficial if someone from an endurance background was on the group. **All supported**

8.3 Quilty 2011

The Committee agreed there should be an opportunity for members attending the Quilty to apply for a team/s position with support in the way of clothing. Those present agreed on a contribution toward appropriately labelled team jodhpurs.

- Action: 8** **Jil Bourton to obtain quotes for jodhpurs for SA Quilty team/s.**
- 9** **An expression of interest for a position within an SA Quilty team/s to be placed in the newsletter.**

9. Next Meeting:

Tuesday 25 August, 6.30pm Adelaide

ACTIONS arising from the SAERA Committee meeting of 15 July 2009

	Details	Responsibility
1.	A schedule to be prepared for Committee consideration and a report provided for the newsletter on the proposed FEI 1* ride at Clare.	Sarah Adams
2.	James Vowles to be approached in regards to trialing the straight up and back trot up at remaining rides for the 2009 season. Starkey's III to be considered as a possible trial ride.	Sarah Adams
3.	An AERA report to be prepared for the forthcoming Newsletter.	Sarah Adams
4.	Pre-addressed and stamped envelopes to be placed in the gear trailer for use in the event Faye is not present at a ride where a horse welfare issues arises.	Laura Salisbury
5.	Melissa Bright to be approached for end of year trophies or a notice placed in the newsletter seeking a volunteer.	Sarah Adams
6.	A training ride to be provided on Saturday as well as Sunday at the Mt Torrens ride of 5/6 September.	Jil Bourton Van Eck Family
7.	Arrows of inappropriate colour to be removed from the gear trailer and a list of correct colours to be prepared and permanently attached to the inside of the trailer door for reference.	Laura Salisbury Sarah Adams
8.	Next two proposed SMC meeting dates to be published in the newsletters for members' information should they wish to attend.	Catherine McTaggart
9.	Quotes to be obtained for jodhpurs for SA Quilty team members.	Jil Bourton
10.	An expression of interest for a position within an SA Quilty team/s to be placed in the newsletter	Sarah Adams