



Name of Group:
Address:
Name of organiser:
Email:
Phone No: ( )
Mobile No:
Fax No: ( )
Contact during event:
Phone No: ( )
Type of Activity:
Location of Activity:
Duration: Date / / Time To Date / / Time

Please attach other relevant information including a legible route map and itinerary for the Rangers approval.

Number of entrants:
Number of spectators:
Public Liability Insurance:

Table with 5 columns: Category, Number, Duration, Fee, Total (inc GST). Rows include Adults, Children, Hut Hire, Other, and Tax Invoice ABN: 57 969 474 679.

If your group is an 'Incorporated Body' you must provide proof of insurance (\$10 million)

Please outline your arrangements for the following:

Fire Protection:
Emergencies and First Aid:
Parking:
Toilet Facilities:
Forest Access (keys/comboination):

Please use the reverse side or attach a separate sheet if you wish to add any further information

Requirements

- Prior to the event you may be required to contact neighbours and inform them of the event.
• The group may be required to pay a bond before an event (may be held where conditions are not followed).
• Remove all rubbish and evidence of your event from the site.
• Do not attach signs, route markers or bunting to trees by nails or wire. All signs must be removed within 7 days.
• An inspection of the area will be carried out before and after the event. The group will be required to pay costs for litter removal and site damage (including environmental impacts).
• Do not promote or publicise your activity until it has been approved.

Failure to comply with these requirements may result in the group being required to leave the forest, and jeopardise future use of the forest.

Offenders under the Forestry Act and Regulations may be prosecuted.

Declaration, I have read and agree to comply with the conditions of this event application and other related procedures and declare that to the best of my knowledge the above information is correct.

Organiser's Signature:
Date: / /

When complete send your application to the appropriate Forest Reserve (see reverse side for details) at least 2 weeks prior to the event. An approval notice will be sent with relevant conditions outlined by the Ranger.



For your safety, forest reserves are closed on Total Fire Ban Days
CFS Bushfire Hotline 1300 362 361



# ADDITIONAL INFORMATION

## FOREST RESERVE CONTACT DETAILS

e-mail: forestrysa@forestry.sa.gov.au  
Internet: www.forestry.sa.gov.au

**Kuitpo Forest** (Open 9am - 11am 7days)  
Phone: (08) 8391 8800 Fax: (08) 8391 8801  
Mail: PMB 2, Meadows SA 5201

**Green Triangle Forests**  
Phone: (08) 8724 2876 Fax: (08) 8724 2885  
Mail: PO Box 162, Mt. Gambier SA 5290

**Mt. Crawford Forest** (Open 9am - 11am 7days)  
Phone: (08) 8521 1700 Fax: (08) 8521 1799  
Mail: PMB, Williamstown SA 5351

**Wirrabara / Bundaleer Forest**  
(Open Mon, Tue, Thur, Fri 12:30pm – 4:30pm)  
Phone: (08) 8668 4163 Fax: (08) 8668 4115  
Mail: PO Box 91, Wirrabara SA 5481

### OFFICE USE ONLY

#### Assessment of Event Application and Approval:

Maps Provided: Yes  No  N/A

Route Approved: Yes  No  N/A

Arrangements Approved: Yes  No  N/A

Insurance: Yes  No  N/A

Neighbours Notified: Yes  No  N/A

Forest Operations Check: Yes  No  N/A

Bond Paid: Yes  No  N/A

**Event Approved:** Yes  No  N/A

Ranger: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If yes, amount \$ \_\_\_\_\_

#### Post Event Inspection:

Rubbish Removed: Yes  No  N/A

Signs Removed: Yes  No  N/A

Keys Returned: Yes  No  N/A

Fees Paid: Yes  No  N/A

Environmental Impacts: Yes  No  N/A

**Inspection Satisfactory:** Yes  No  N/A

Ranger: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

if yes, complete Incident Report. Report No \_\_\_\_\_

