



TOM QUILTY GOLD CUP ENDURANCE RIDE

South Australia 2011

In keeping with the AERA Agreement, the South Australian Tom Quilty Committee Inc offers to host the Tom Quilty Gold Cup September 24 2011 in Clare, SA.

Our VISION

To host an event that provides a positive experience for all.

Our MISSION

We will develop and implement a prestige event through the involvement of owners, competitors, volunteers and officials, sponsors, landowners, businesses, members of the local community, families, friends and supporters.

OBJECTIVES

- Host a professionally organised, prestige event
- Promote and maintain the welfare of all horses and competitors
- Identify and mark a safe, challenging course that offers equal opportunity to all competitors
- Protect the financial investment of SA Tom Quilty Committee Inc, businesses and sponsors
- Positive outcomes for Regional Tourism, Clare and surrounding districts community members and businesses
- Economic benefit for the region as a whole

1 THE QUILTY COMMITTEE

Event Director – Sarah Adams

Course Director – Philip Archer, assisted by Jil Bourton

Secretary – Julie Hort

Treasurer – Ray Austin

Volunteer coordinator – Jenny Austin

Venue Manager – Tony Van Eck assisted by Paula Van Eck

Committee Member – Jody Smith (merchandise)

- 1.1 The Committee is separately incorporated within the South Australia and is affiliated to the South Australian Endurance Riders Association..

- 1.2 The Quilty Committee is aware of its obligations as set out in the Agreement to conduct the event on behalf of the AERA Inc. and will adhere to the standards and principles stated in that document.
- 1.3 For the purposes of the Agreement the SA Tom Quilty Committee has appointed an Event Director and a Course Director with distinct responsibilities. While the Event Director shall be responsible for the overall management of the event, the Course Director will have an intimate knowledge of the course, radio points, and allotted facilities. Both positions will fulfil the requirement to be conversant with Riding Rules, Procedures for Rides, Veterinary Procedures, the Quilty Event Standards and the Event Agreement. A Public Officer has still to be confirmed.
- 1.5 Members of the Quilty Committee may be reimbursed for expenses incurred on behalf of the Committee, but shall not be paid for the contribution of time they make. Expenses should be within those established in a budget, to be agreed by the SA Tom Quilty Committee Inc.
- 1.6 The Quilty Committee shall ensure that all expenses have supporting documentation for the purpose of audit, managed by the Treasurer.
- 1.7 The Quilty Committee recognises that it is responsible for their debts, and any contracts entered into by our Committee.
- 1.8 The AERA Inc. Secretary and the Division Secretary of the state in which the Quilty is being run, shall be sent minutes of Quilty Committee meetings within fourteen days of such meetings.
- 1.9 The Quilty Committee will submit to the AERA Inc. Management Committee a full report and budget twelve months prior to the Quilty Event. An audited financial report together with a full report of the event must be submitted to the AERA Inc. Management Committee within six months of the completion of the Quilty Event.
- 1.10 The Quilty Committee is aware of its responsibility for the development and implementation of a Risk Management Plan to be formatted in accordance with standards Australia AS/NZS 4360:1999 to demonstrate compliance with AERA and State Risk Management policies. This document shall be presented to the AERA 6 months prior to the running of the event, at the First meeting of 2011. Any review or update of this document should also be supplied

1.11 The Tom Quilty Committee should aim for Horse Safe Accreditation/Australian Horse Industry Code of Practice.

2. AERA SUPPORT, RIDE ADMINISTRATION, DISPUTES AND FEES

2.1 The AERA will invoice the Quilty Committee with a **20% fee** of all entry fees (excluding compulsory vet levies) within 14 days of the running of the event. This must be paid within 14 days unless agreed otherwise.

2.2 There shall be an event Disputes Committee, consisting of at least five people, who must have an intimate knowledge of all aspects relating to the conduct of the event. It is mandatory that the Disputes Committee include at least one member of the AERA Inc. Management Committee who is not a competitor in the event, plus the Chief Steward and Head Veterinarian. There shall be an event Disputes Committee, consisting of at least five people, who must have an intimate knowledge of all aspects relating to the conduct of the event. It is mandatory that the Disputes Committee include at least one member of the AERA Inc. Management Committee who is not a competitor in the event, plus the Chief Steward and Head Veterinarian.

2.3 The AERA Inc. Management Committee is the final arbitrator of all disputes.

2.4 The AERA Inc, in consultation with the Quilty Committee, will appoint as Chief Steward Tom McCormack for the event and such number of suitably qualified assistant Chief Stewards as it deems necessary for the efficient running of the event. Travel and accommodation expenses associated with these personnel will be paid by the AERA Inc.

2.5 **The Quilty Committee requests that The AREA will appoint suitably experienced personnel for the efficient running of the Ride Secretariat to be supported by a small number (to be identified) of trained but less experienced SA volunteers.** Travel and accommodation costs associated with these personnel will be paid for by the AERA Inc.

3. VETTING

3.1 The AERA Inc. Veterinary Standards, Procedures and Guidelines applying at the time of the event shall be adopted.

3.2 The Head Veterinarian for the ride shall be an AERA Inc. Honorary Veterinarian and shall be appoint Dr James Vowles to the event by AERA Inc. in consultation with the

Quilty Committee, and the AERA Inc will also appoint such number of suitably qualified Veterinarians as it deems necessary to assist the Head Veterinarian. Travel and accommodation costs associated with these personnel will be paid by the AERA Inc.

- 3.3 The remainder of the vetting team will be selected by the Quilty Committee in consultation with the Head Veterinarian. Honorary Veterinarians to Divisions and AERA Honorary Veterinarians shall be included in the team. Invitations to be a part of the Quilty vetting team will be made by the Quilty Committee. All vets selected shall be nationally or internationally accredited endurance
- 3.4 At least one on course veterinarian will be appointed by the Quilty Committee and Head Veterinarian in consultation with the AERA.
- 3.5 A suitable equipped veterinary hospital shall be provided for treatment of horses, overseen and to be run by Dr W. Harbison and support appointed by him as appropriate for the number of entries on the Showgrounds. Facilities in the region are under review for horses to be transported in the event that surgery is indicated.
- 3.6 The hospital will be set up in a discreet manner at the opposite end of the Oval to the camp hospitality area to enable private treatment of horses. Security measures will be put into place to ensure that only authorised personnel, riders and strappers have access to the hospital and a separate access to the Main North Road will be made available during the event.
- 3.7 Provision is made for drug testing of horses shall be undertaken at the Quilty. As a minimum, samples shall be taken from the first horses to complete in each division. Further drug testing shall be as determined by the Head Veterinarian in consultation with the relevant division Horse Welfare Officer
- 3.8 The ride shall be run under AERA Vet Gate into Hold procedures. The maximum heartrate for all legs should be no higher than 60 beats per minute.

4. THE COURSE

- 4.1 The Quilty event will be held on a course that permits the requirements and standards for conducting the event to be met.

- 4.2 The 160km course will be five legs with 3 legs almost completed for the May ride from the showgrounds. They consist of dirt roads, stock routes, cycling/walking trails and private property with some bitumen.
- 4.3 Other areas are being investigated to the west of Main North Road have just been offered by large landowners. Two of these in particular have previously hosted State level mountain bike and trail bike events and understand the concepts involved. There is ongoing consultation and liaison with landowners and local stakeholders in order to design the best course possible and at this stage there is still a strong chance of an away checkpoint to achieve this goal. The Course Director is aware that the length of any leg should not exceed 40km and that the last 2 legs should be of lesser intensity.
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5. **FACILITIES**

- 5.1 The event base Clare Showgrounds covers an area of approximately 25 acres and will allow competitors and their horses to camp in comfort and safety. The event base should be fully enclosed with gates that can be securely shut, both onto the Riesling Trail and onto the Main North Road that abuts the Showgrounds. Further security provisions for horses in camp are being explored. Facilities at the ride base include an adequate public address system, supplementary portable hot showers & flush toilets and sufficient areas for horses and people to camp in comfort. Water, which we understand to be mains pressure, is being laid to cater for wide distribution on the Showgrounds.
- 5.2 Facilities on event base include a show hall suitable for volunteer catering for the public, for celebrations and Award presentations and an adjacent red brick building that will be used for officials, sponsors and a volunteer hub. An additional marquee is being considered. Public phones, shops, a post office, bank, hotels and laundry facilities are all within easy access.
- 5.3 There shall be veterinarians, farriers, and a doctor and/or ambulance services available and on call.
- 5.4 Local emergency services will be consulted and engaged in the development of the event safety plan at least 3 weeks prior to the event.